Students must meet the following requirements in order to receive a degree and/or certificate in the desired program of study.

**Academic Requirements**
Complete all academic requirements for the selected degree/certificate program.

**GPA Requirements**
- An overall Grade Point Average (GPA) of 2.0 is required for degree and certificate programs with the exception of an Associate of Science in Teaching (AST).
- Students seeking an AST degree must have an overall GPA of 2.75.

Only college-level courses taken at Walters State are computed in the GPA for graduation.

**Exit Exam Completion**
- Take the Exit Exam by Friday, April 5, 2019 (not required for certificate programs)
  - To schedule the exam register online: ws.edu/student-services/counseling-testing/testing-info/

**AST Majors:**
- Successfully complete the Praxis and complete the Index of Suitability.
  - For more information, contact: Division of Behavioral and Social Sciences 423.585.2633

**Business Majors:**
- Take Business Exit Exam.
  - For details, contact: Division of Business 423.585.6972

**Clear All Holds**
- All Holds (financial, missing items, traffic citations, etc.) on student accounts must be resolved before graduation.
  - View details in your MyWS account or contact the office that placed the hold on your account for more information.

**Advisor**
- See your academic advisor for inquiries regarding course substitutions.

**Submit Cap & Gown Form**
- If you plan to participate in the commencement ceremony, complete the enclosed Cap & Gown Order Form and return to the Student Records Office by Wednesday, March 6, 2019.

**Attend Commencement**
- Attend the Commencement Ceremony on Saturday, May 4, 2019.
  - Optional, but strongly encouraged!

*If you are unable to complete all of these requirements by the end of the semester, you will need to reapply for graduation for a subsequent semester*
ws.edu/student-services/records/graduation/

Student Records Office
Room U-127
Student Services Building
423.585.2692