

Online Learning Guide

Communication

Communication is key. Keep an eye on both your [Senators Mail](#) and [eLEARN](#) on a daily basis. These will be the main lines of communication between you and Walters State Community College. If you need help with eLEARN take a look at the tutorial videos found [here](#).

Time Management

Just like the regular academic schedule, Remote Learning requires you to manage your time in order to succeed. It's best to develop a daily and weekly schedule that outlines the same amount of time you would normally spend in the classroom and working on assignments. Try to work as diligently as possible for 30-45 minutes, and then reward yourself with a snack, walk around a bit, or a short social media break.

Organization

Keep track of assignments and dates in the format that works for you. To-Do List, both electronic and on paper, can help you keep track of things along with prioritizing what's most important. Dividing your classwork via folders on your desktop will also assist you in not only staying organized, but also mentally separating assignments and topics.

Staying Focused

During your scheduled study times minimize as many distractions as possible. Turn off your phone, the TV, and other unnecessary electronics. It's also helpful to find a space that you can dedicate to your studies. Avoid the temptation to study lying down, around people doing other activities, and late at night.

Study Habits

Don't let recorded lectures, discussion post, and other assignments get away from you. That will only cause additional stress and more work when you try to catch up.

Online Learning Resources

As a WSCC student you still have access to all of these resources to ensure your academic success. Remember, it's important that you don't wait until your grades are in trouble. If you feel like you're struggling, get help from one of the links below.

[Tutoring Center](#)

The tutoring center offers one-on-one online assistance through multiple electronic outlets.

[Math Learning Lab](#)

You have access to over 200 Math tutoring specific YouTube videos provided by the lab. If you have a more specific question you can contact the staff via Senators Mail.

[Writing Learning Lab](#)

Online writing aids and online tutoring are available to assist you with your assignments.

[Library Services](#)

The R. Jack Fishman Library can assist you with research in a number of ways. The [Library Website](#) provides help with access to research articles, citing information, and more. You can find contact information for general and topic specific questions [here](#).

Additional Resources

Admissions

Assistance from the admission office and the financial aid office is available during the college's online learning period.

Call, email or chat with admissions. Email admissions@ws.edu or call 423-585-2685 during regular business hours, 8 a.m.-4:30 p.m. To chat, click the prompt here: <https://www.ws.edu/admissions/>.

Counseling and Testing

The [Counseling and Testing Center](#) is still available to you. Services available include career counseling, services for adult students, personal and academic counseling. Testing services include ACT testing, placement testing, College Level Examination (CLEP), Praxis, Pearson Vue, other testing services. Contact andy.hall@ws.edu or click the link above for more information.

Disability Services

The [Office of Disability Services](#) is a support service that includes advisement, counseling and special assistance in all school related matters. If you need to talk to someone in this office contact amy.jackson@ws.edu click the link above.

Financial Aid

Financial aid staff may be able to answer general questions via email. Email your questions to finaid@ws.edu from your Senators Mail account.

Current and admitted students should review and monitor your [MyWS](#) account and [Senators Mail](#) for the most up-to-date and accurate information."

Retention Services

This office provides student support services focused on student retention and serves as a liaison between students and faculty/staff members on campus. Students who are experiencing academic, personal or financial difficulties and those considering dropping out of college are encouraged to email retention@ws.edu

Academic Advising

[Academic Advising Contacts for Summer and Fall 2020](#)